


Create the Excel Document shown below.
Save frequently and print when done.

A	B	C	D	E	F
Student Name			Balance Sheet		
Class Period			Irene's Ipod Store		
Item	Quantity	Price	Total		
80 gb ipod	10	\$ 250.00	=B6*C6		
19 gb ipod	15	\$ 100.00	=B7*C7		
4 gb ipod	7	\$ 50.00	=B8*C8		
Ear buds	100	\$ 8.99	=B9*C9		
Gross Total			=sum(d6:d9)		
Costs	Quantity	Price	Total		
Rent	1	\$ 1,500.00	multiply		
Electricity	1	\$ 50.00	multiply		
Water	1	\$ 60.00	multiply		
Phone	1	\$ 70.00	multiply		
Payroll	40	\$ 8.00	multiply		
Skateboards	25	\$ 150.00	multiply		
Helmets	13	\$ 50.00	multiply		
Costs Total			add costs		
Net or Profit			=d10-d21		

Remember to use the \$ icon on the toolbar to put \$ signs in the C and D columns. Type formula in D6 and copy it down to D9.

Make sure that you are on exactly the same row and column (cell) as shown here.
You do not have to add the clipart.

Save frequently.
Click on Page Layout, above Sheet Options click on Gridlines Print and View (Check marks on both) Insert, Clipart and type mp3 - add 1 clipart anywhere on sheet.. **CTRL +F2 to Print preview. Make sure it fits on 1 page.**

If the formula to multiply row 6 is =b6*c6, you need to figure out what the formula is to multiply row 14.

The formula to add cells d6 to d9 is in cell D10. You figure out

Cell D10 has the total of your sales or GROSS. Cell D21 has the total of the COSTS. So the Net or Profit=Gross-Costs

